

2020 Annual Sanitary Sewer Main Point Repair, Manhole Adjustments and Laterals Construction Contract, Packages 1 & 2

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Sewer System Improvement

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Non-Mandatory Pre-Bid Meeting

November 5, 2019

MAKING SAN ANTONIO
WATERFUL 

Oral Statements

- Oral statements or discussion during the pre-bid meeting today will not be binding, nor will it change or affect the terms or conditions within the Plans and Specifications of this Project. Changes, if any, will be addressed in writing only via an Addendum.



Agenda

- General Information
- SMWVB Requirements
- IFB Schedule
- Addendums
- Vendor Registration
- Bid Packet Preparation
- Contract Requirements
- Key Reminders
- Technical Information

General Information

- Non-Mandatory pre-bid meeting.
- Prospective bidders should sign in.
- This presentation and the sign-in sheet will be posted to the SAWS website.
- Construction services being procured through IFB.
- The construction estimate for Package 1 is \$1,500,000.00 & Package 2 \$1,500,000.00.
- Completion is scheduled for 548 calendar days or until funds are exhausted, whichever comes first.

Aspirational SMWB Goal

Industry	Aspirational SMWB Goal
Construction	20%

The aspirational SMWB goal is 20% of your total bid price.



Accepted SMWVB Certification Agency

South Central Texas Regional Certification Agency

(Includes the Texas Historically Underutilized Business “HUB” Program)

Minimum Qualifications for SMWVB recognition:

- SBE-Certified (even MBEs and WBEs)
- Local office or local equipment yard

Accepted SMWVB Certifications

- Small Business Enterprise (SBE)
- Minority Business Enterprise (MBE) (Includes AABE; ABE; HABE and NABE)
- Woman-owned Business Enterprise (WBE)
- Veteran-owned Business Enterprise (Tracked)

Good Faith Effort Plan (GFEP) FAQs

- **Q: Is the 20% SMWB goal mandatory?**
A: No, but we ask prime contractors to do their best with good faith outreach efforts. If the goal is not met, proof of outreach efforts is required with the submittal.
- **Q: What if I am having trouble finding SMWB subcontractors?**
A: Please email the SMWVB Program Manager with the scopes of work you are seeking. You will receive lists of local SMWVB-certified firms to contact.
- **Q: What if my business is SMWB-certified? Do I need to find SMWB subs?**
A: If your firm is SMWVB-certified, you will most likely meet the goal. However, the GFEP is a required document, and a good faith outreach effort is still necessary.
- **Q: Do I need to include all my subcontractors in the GFEP or just those that qualify towards the SMWB goal?**
A: All subcontractors need to be included in the GFEP, even those that may not count towards the SMWB goal.
- **Q: What if I have questions about the GFEP?**
A: Please contact the SMWVB Program Manager at 210-233-3420, or at Marisol.Robles@saws.org. GFEP questions can be asked at any time before the submittal is due.

Post Award: Subcontractor Payment & Utilization Reporting (S.P.U.R.) System

1. Subcontractor & Supplier Payment Tracking
2. Subcontractor and Supplier Additions or Substitutions
3. LCP Tracker
4. Must be Current and Accurate before Retainage is released

<https://saws.smwbe.com>



San Antonio Water System

OUR MAIN SITE CONTACT SUPPORT

Subcontractor Payment & Utilization Reporting System

Log In

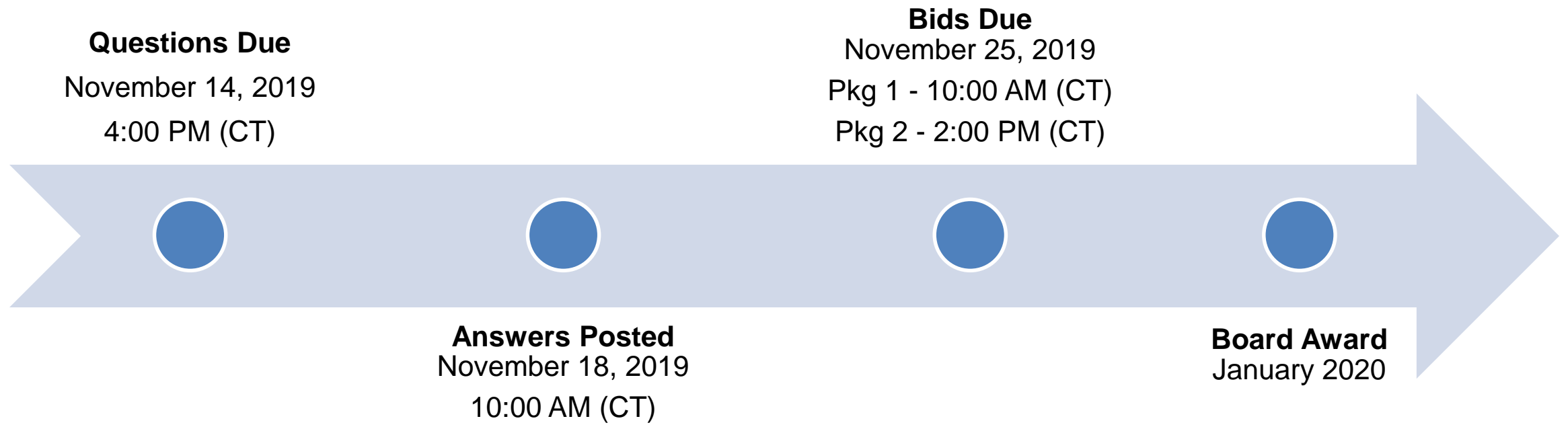
System Training
Learn how to fully utilize our system with a live trainer
Training

About the System
Learn more about this system and how it works today
Information for Vendors

Account Access
Lookup Vendor accounts or reset user passwords
Account Lookup
Forgot Password

The Subcontractor Payment & Utilization Reporting System is powered by B2Gnow Software © Copyright 2018.

IFB Schedule



Addendum(s)

Revisions, Clarifications, Questions and Answers (Q&A's)

- Questions deadline is November 14, 2019 by 4:00 PM (CT).
- Q&A's will be posted on SAWS website on November 18, 2019 by 10:00 AM (CT).
- Check our website regularly for the addendum posting.
- It is possible to have multiple addendums during the time frame in addition to the scheduled final addendum.
- Addendum 01 posted on October 31, 2019 for Package 2.

Addendum(s)

Continued

- Addendum 01 posted on October 31, 2019 for the 2020 Annual Sanitary Sewer Main Point Repair, Manhole Adjustments and Laterals Construction Contract, Package 2.
- Addendum addresses changes to the Specifications to provide the Special Specification Item No. 1003 Internal CIPP Point Repair of Pipelines document listed in the Table of Contents and remove the duplicate set of Supplemental Conditions. The first set included in the Specifications remain.

Vendor Registration & Notification (VRN)

Reasons to Register in the VRN

- Receive bid notices directly in your email “Inbox”.
- Download bid documents.
- Subscribe to specific bids.
- Receive addendum notifications.

<https://www.saws.org/business-center/>



Notify Me

Receive updates sent straight to your inbox.

Subscribe



Bid Packet Preparation

- Utilize the Bid Packet Checklist within the specifications (to ensure all items are included).
- Proof of insurance must be included by all Bidders.
- If you wish to waive retainage, submit letter from Bidder's surety.
- Double check all mathematical calculations and verify all extensions.
- References and contact information must be verified prior to submitting.
- Addenda are now acknowledged on the Bid Proposals.

Contract Requirements

Prevailing Wage Rate and Labor Standards – Section 2.10 of the General Conditions

- Certified payroll to be submitted on weekly basis.
- Wage decisions are included within the specifications.
- Contractors to utilize LCP Tracker.
- Site visits are random and unannounced.
- Interviews will be Conducted and will be private & confidential.
- Payroll records are subject to review.
- All apprenticeship programs will need to be approved by Department of Labor prior to starting.
- Contractors are responsible for sub-contractor payroll.
- Late payrolls delay contractor payments from SAWS.

Contract Requirements

- Insurance requirements are found in Section 5.7 of the GCs
 - See Supplemental Conditions
 - Maintain insurance coverage during the construction of this Project
- Compliant prior to executing the contract
- Will ask for insurance prior to Board award to expedite execution of the contract
 - Any deficiencies must be corrected prior to Board award

Contract Requirements

Supplemental Conditions

- Contractor shall perform the Work with its own organization on at least 40% of the total original contract price (and should be noted on page I of the Good Faith Effort Plan)
- SAWS will waive the retainage if the Selected Contractor provides the necessary letter from the bonding company.
- Liquidated damages will be assessed at \$500 per day per work order for each work order not completed on time.



Key Reminders

- All questions should be sent in writing to the Contract Administrator by email.
- Identify the project by its associated solicitation number.
- Contractors should not contact the SAWWS project engineer for this project or any other SAWWS staff up until Board award.
- Late bids will not be accepted and will be returned unopened.
- If mailing bids, ensure that sufficient time is allowed for the package to reach SAWWS.
- If bids will be delivered in person to SAWWS, Respondents should allow sufficient travel time, as well as time to check in at the guard station.

Contact Information

<u>Contact Name</u>	<u>Title</u>	<u>Telephone Number</u>	<u>Email address</u>
Andrea Tena	Contract Administrator	210-233-3849	Andrea.Tena@saws.org
Marisol Robles	SMWVB Program Manager	210-233-3420	Marisol.Robles@saws.org

REMINDER

Please be advised that Bidders are prohibited from communicating with any other SAWS staff, the Consultant, the Developer, or City of San Antonio officials regarding this IFB up until the contract is awarded as outlined in the Instructions to Bidders

Technical Information



QUESTIONS



Please be advised that Bidders are prohibited from communicating with any other SAWS staff, the Consultant, the Developer, or City of San Antonio officials regarding this IFB up until the contract is awarded as outlined in the Instructions to Bidders